

Office Procedures

Infection Control: Our office is committed to meeting and exceeding the standards of infection control by OSHA, the CDC and the ADA.

Payment: Payment is due at time service is rendered either by cash, check or credit card (Visa, MasterCard, American Express, Discover). We also offer Care credit.

Insurance: We are a fee for service practice and expect payment in full at the time of your visit. We do not accept any insurance as full payment of the services rendered. We do participate with Delta Dental Premier of NJ. In extenuating circumstances, such as extensive treatment needs, payment plans can be arranged. Only in this manner can we achieve the best interpersonal relationships and continue to render treatment at a reasonable fee.

We encourage our patients who carry dental insurance to become familiar with their individual policies. Our goal is to save time and confusion in dealing with co-payments. Please feel free to address any insurance questions you may have and we will be happy to assist you in obtaining your correct insurance reimbursement.

Appointments: A \$50 charge will be assessed for failed or canceled appointments without prior notification of 24 hours, unless there is an extreme emergency. Once an appointment is made, please remember this time has been reserved for you.

Orthodontic Patients: A consultation fee \$125 is expected on the day of the consultation. We will file the visit to your insurance carrier and have any benefit sent to you.

Patient Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____